Telegram: “EDUCATION” Ministry of Education and Sports

**Telephone: 234451/8 Embassy House**

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In any correspondence on

this subject please quote No: **ADM/92/308/03**

4th May 2020

Dr. Kedrace R. Turyagyenda

Director,

Directorate of Education Standards

**APPOINTMENT AS CHAIRPERSON OF MINISTRY OF EDUCATION AND SPORTS LITERACY AND NUMERACY ADVISORY COMMITTEE**

In an effort to improve teaching and learning of literacy and numeracy in basic education, the Ministry of Education and Sports has established a Literacy and Numeracy Advisor Committee (LNAC). The advisory committee is composed of 21 members drawn from various departments, agencies and development partners.

The major purpose of the advisory committee is to ensure that organizational, systemic, and institutional capacity gaps and needs are identified, and advise relevant organs to act on measures to fill the gaps to ensure cost effectiveness and advocate for promotion and sustainability of early grade reading (EGR)/numeracy activities.

This is to inform you that you have been appointed to serve as a **Chairperson** of the MoESLiteracy and Numeracy Advisor Committee (LNAC) for a period of two years with effect from 1 May 2020.

In execution of this function, you will be paid an allowance in accordance with Circular Standing Instruction 4 of 2018. The terms of reference are attached herewith for your information.

I wish you a fruitful term of office

**Alex Kakooza**

**PERMANENT SECRETARY**

c.c. Director, Directorate of Education Standards

c.c. Director, Basic and Secondary Education

c.c. Chairperson, Literacy and Numeracy Advisory Committee

c.c. Secretary, Literacy and Numeracy Advisory Committee

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4th May 2020

**APPOINTMENT AS MEMBER OF MINISTRY OF EDUCATION AND SPORTS LITERACY AND NUMERACY ADVISORY COMMITTEE**

In an effort to improve teaching and learning of literacy and numeracy in basic education, the Ministry of Education and Sports has established a Literacy and Numeracy Advisor Committee (LNAC). The advisory committee is composed of 21 members drawn from various departments, agencies and development partners.

The major purpose of the advisory committee is to ensure that organizational, systemic, and institutional capacity gaps and needs are identified, and advise relevant organs to act on measures to fill the gaps to ensure cost effectiveness and advocate for promotion and sustainability of early grade reading (EGR)/numeracy activities.

This is to inform you that you have been appointed to serve as a **Member** of the MoESLiteracy and Numeracy Advisor Committee (LNAC) for a period of two years with effect from 1 May 2020.

In execution of this function, you will be paid an allowance in accordance with Circular Standing Instruction 4 of 2018. The terms of reference are attached herewith for your information.

I wish you a fruitful term of office

**Alex Kakooza**

**PERMANENT SECRETARY**

c.c. Director, Directorate of Education Standards

c.c. Director, Basic and Secondary Education

c.c. Chairperson, Literacy and Numeracy Advisory Committee

c.c. Secretary, Literacy and Numeracy Advisory Committee

**MOES LITERACY AND NUMERACY ADVISORY COMMITTEE TERMS OF REFERENCE**

| **Name of the Committee** | **MoES Literacy and Numeracy Advisory Committee** |
| --- | --- |
| **Purpose** | To ensure that organizational, systemic, and institutional capacity gaps and needs are identified, and advise relevant organs to act on measures to fill the gaps to ensure that cost effectiveness and advocate for promotion and sustainability of EGR/Numeracy activities. |
| **Scope** | The following will be the scope for the Committee:   * Serve as an advocate and umbrella body for all literacy including early grade reading (EGR) and numeracy programmes * Identify needs of the literacy and numeracy programmes and determine priorities to be communicated to responsible departments. * Provide regular guidance for budget enhancement for scale-up of literacy and numeracy programs by Local Governments and periodic EGR book replenishment. * Recommend plans to sustain the literacy and numeracy initiatives by Local Governments and schools. * Recommend formation of literacy and numeracy committees at the districts, municipalities and schools |
| **Authority** | An advisory one to make recommendations for policy review and formulation of a new set of policy documents contributing to a new Sector Strategic Plan for literacy including EGR and Numeracy. The Advisory Committee shall also provide oversight and offer related guidance on interventions and strategies. |
| **Membership** | The Literacy and Numeracy Advisory Committee will be composed of senior and mid-level MoES professionals responsible for successful implementation of primary curriculum with a specific focus on EGR and numeracy. These will include: Director of Basic and Secondary Education (1), Director Directorate of Education Standards (1), Director National Curriculum Development Centre (1) Commissioner Basic Education (1), Commissioner Teacher Instruction Education & Training (TIET) (1), Commissioner Special Needs Education (1),  Commissioner Private Schools and Institutions (1), Commissioner Education Planning and Policy Analysis (1), DEO/MEOs’ representative (1), DIS/MIS Representative (1), Aga Khan Foundation Country Director(1), MoLG representative (1), OPM representative (1), Executive Secretary UNEB (1), Primary Head teachers’ Association Representative (1), Kyambogo University representative (1), and five partners directly providing services to improve literacy and numeracy of learners in primary schools selected by the Permanent Secretary |
| **Attendance** | Committee members will attend meetings in person. Where a member is unable to attend in person, should delegate a senior member of staff who will be able to take a decision during deliberations |
| **Meeting Arrangements** | Meetings will be held regularly and will take place on a quarterly basis at the MoES, Legacy Towers. Meetings will be chaired by the Director Directorate of Education Standards |
| **Reporting** | The MoES Literacy and Numeracy Advisory Committee will be reporting to the PS and the relevant organs of the MoES as shall be advised. |
| **Secretariat** | Basic Education Department will be the secretariat |
| **Deliverables** | Meeting minutes, attendance lists, quarterly progress reports on action points and budget for literacy and numeracy. |
| **Time Frame** | There is no time frame for this committee since it is a MoES framework designed to consolidate the gains of and sustain literacy including EGR and Numeracy interventions and partners can support its activities |
| **Review** | The ToR of the MoES Literacy and Numeracy Advisory Committee will be reviewed as need arises. |